

LOAN APPLICATION FORM

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London Mutual
Credit Union

THIS LOAN APPLICATION FORM MUST BE FULLY COMPLETED. FAILURE TO DISCLOSE ALL REQUIRED INFORMATION MAY DELAY APPROVAL OF YOUR LOAN APPLICATION.

A. PERSONAL DETAILS

Membership No: _____ Payroll No: (if applicable) _____ NI No: _____

Surname: Mr/Mrs/Miss: _____ First Name: _____

Date of Birth: _____ Marital Status: _____ No. of Dependants: _____

Present Address: _____

Post Code: _____ Home Telephone No: _____ Mobile No: _____

Email: _____

Previous Address: _____

(If at present address for less than 3 years)

Are you a: Home Owner Shared Ownership Tenant Lodger Living with Parent

B. LOAN DETAILS

Amount of Loan Required: £

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 Loan Repayment per month: £ _____

Normal Savings per month: £ _____

Date of Application: _____ Total Other Savings per month: £ _____

Present Share Balance: £ _____ FPP: £ _____

Present Loan Balance: £ _____ Private CU Lottery: £ _____

Repayment Period: _____ **Total Deduction per month: £ _____**

Payment by: Cheque Transfer into CUCA Account BACS payment into my bank account (please provide details)

If you would like your loan paid directly into your bank account please provide your bank details

Bank Name: _____ Account Number: _____ Sort Code: _____

Bank / Building Society Address: _____

Purpose of Loan: I require this loan for the following Provident & Productive purposes – **(Please explain your need fully.)**

C. APPLICANT'S EMPLOYMENT DETAILS: (if applicable)

Company Name: _____ Department: _____ Full Time Part Time

Nature of Employment: _____ Position: _____

Permanent: YES NO Contractor: YES NO Duration of Contract: _____

Work Address: _____

Time with current employer: _____ Work Telephone No: _____

D. WIFE/HUSBAND/PARTNER'S EMPLOYMENT DETAILS:

Surname: Mr/Mrs/Miss: _____ First Name: _____

Employer: _____ Date Employed: _____

Nature of Employment: _____ Position: _____

Work Address: _____

Work Telephone No: _____

E. PARTNER'S DECLARATION

If you have declared your partner's income details as part of your overall income in applying for this loan, your partner will need to sign below confirming agreement for their information to be used in considering the loan and its repayment.

Partner's name Partner's signature

F. DATA PROTECTION STATEMENT:

In accordance with the principles of the Data Protection Act 1998, we will use your personal details for the purposes of managing your accounts with the credit union. Your personal details will be treated confidentially and will only be shared with other agencies for the purposes of credit referencing and debt recovery, for which purpose we hold a Category F consumer credit licence.

We may at times use your details to keep you informed of services available from the credit union. If you do not wish your details to be used for these marketing purposes, please tick this box

DON'T FORGET TO INCLUDE PROOF OF ADDRESS, YOUR CURRENT PAYSIP AND LAST TWO MONTHS BANK STATEMENTS

G. INCOME AND EXPENDITURE DETAILS: Please include all household income and expenditure, plus balances of other borrowings and savings and value of assets i.e. house, car, life policies and others

Income Item	£ per month	Expenditure Item	£ per month	Outstanding Balance £	Value of Assets
Salary/wages		Rent			
		Mortgage			
Partner's income		Council tax			
Benefits		Electricity			
Income Support		Gas			
Job Seekers Allowance		Telephone			
Working Tax Credit		Groceries			
Disability Living Allowance		Catalogues			
Pension Credit		Credit cards			
		Hire purchase			
Private Pension		Car Loan			
Other income (please specify)		Other loans			
		Travel			
		Clothing			
		Pension			
		Savings/investments			
		Home insurance			
		Car insurance			
		Life assurance			
		Other (please specify)			
TOTAL (A)		TOTAL (B)			

H. COUNTY COURT JUDGMENTS:

Do you have any outstanding County Court Judgments? YES NO

If so, please give details on a separate sheet. Having a CCJ against you does not necessarily mean that the loan will be refused.

I. DECLARATION:

"I DECLARE, TO THE BEST OF MY KNOWLEDGE AND BELIEF," THAT:

- I am not indebted to any other Credit Union, Bank or Loan Agency either as a borrower or a Guarantor, except as stated on this application form.
- To the best of my knowledge and belief I AM I AM NOT in good health and I AM FIT NOT FIT to follow my normal occupation
- I understand a Guarantor may be required to sign the loan agreement upon collection of this loan if requested.
- I authorise the credit union to obtain any further information as required from my employer or credit reference agency.
- ALL STATEMENTS CONTAINED IN THIS APPLICATION ARE COMPLETE AND ACCURATE TO MY BEST KNOWLEDGE & BELIEF and I acknowledge that if any information given in this application proves incomplete or inaccurate, any loan to me as a result of this application may become immediately repayable to the Credit Union.
- I understand that the provision of false information is fraud and that the credit union may take appropriate action if I am found to have deliberately provided false or misleading information.
- I understand that in the event of loss of my income / employment due to an accident, redundancy or sickness, I will still be required to pay my agreed loan repayments.
- I understand that if I have an existing direct debit arrangement with the Credit Union this will be increased to cover the loan repayment, savings and any payment due to the Credit Union.
- I have read and understood the attached condensed guide to the use of my personal information by the London Mutual Credit Union and at Credit Reference and Fraud Prevention Agencies and agree to such information being shared.

Signature of Applicant: _____ Date: _____

An interest rate of between 0.5% to 2% per month will be charged on the outstanding balance every month, depending on the type of loan that you have been granted. The interest rate of this loan will be shown on the Loan Agreement.

THE LOAN OFFICER RESERVES THE RIGHT TO CARRY OUT CREDIT CHECKS ON INDIVIDUAL MEMBERS

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Credit Union Officer	_____	Approved by	_____		
Payment type:	_____				
New form completed	YES <input type="checkbox"/>	NO <input type="checkbox"/>	N/A <input type="checkbox"/>	CUCA informed/Direct Credit	YES <input type="checkbox"/>
Info updated	YES <input type="checkbox"/>	N/A <input type="checkbox"/>		Rescheduled loan	_____
Approved for printing:	_____				



Important Information for you to read

Thank you for choosing the London Mutual Credit Union for your loan.

1. New Loan progress tracking facility

- Please don't call us for the progress, we will let you know!
- We will now text you at each stage of the loan process. You will receive a number of text messages from us within the next 10 working days to keep you informed on the progress of your application within each department of the LMCU.
- We really appreciate your co-operation.

2. What happens to my Share 1 savings when I take out a loan?

- It is a condition of the loan that your savings with the Credit Union are kept as security for any outstanding loan.
- You will not be able to withdraw savings in your Share 1 Account until you have more savings than loan or the loan is completely clear.
- Once the loan has been granted, you have a 14 day cooling off period to decide if you want to accept the loan you have just taken.

3. What happens if I have problems paying back my loan?

We can help

- If you have any difficulty in repaying your loan please talk to us immediately.
- We always try to help members experiencing difficulty, but unless we come to an arrangement we will pursue all avenues to recover monies due to us. This includes informing credit reference agencies, the Department of Works and Pensions (DWP) where appropriate, debt recovery agencies and taking legal action.

A condensed guide to the use of your personal information by ourselves and at Credit Reference and Fraud Prevention Agencies

- 1) When you apply to us to open an account or apply for Credit, the London Mutual Credit Union will check the following records about you and others (see 2 below)
 - a) Our own;
 - b) Those at credit reference agencies (CRAs). When CRAs receive a search from us they will place a search footprint on your credit file that may be seen by other lenders. They supply to us both public (including the electoral register) and shared credit and fraud prevention information.
 - c) Those at fraud prevention agencies (FPAs).
We will make checks such as; assessing this application for credit and verifying identities to prevent and detect crime and money laundering. We may also make periodic searches at CRAs and FPAs to manage your account with us.
- 2) If you are making a joint application or tell us that you have a spouse or financial associate, we will link your records together so you must be sure that you have their agreement to disclose information about them. CRAs also link your records together and these links will remain on your and their files until such time as you or your partner successfully files for a disassociation with the CRAs to break that link.
- 3) Information on applications will be sent to CRAs and will be recorded by them. Where you borrow from us, we will give details of your accounts and how you manage it/them to CRAs. If you borrow and do not repay in full and on time, CRAs will record the outstanding debt. This information may be supplied to other organisations by CRAs and FPAs to perform similar checks and to trace your whereabouts and recover debts that you owe. Records remain on file for 6 years after they are closed, whether settled by you or defaulted.
- 4) If you give us false or inaccurate information and we suspect or identify fraud we will record this and may also pass this information to FPAs and other organisations involved in crime and fraud prevention.
- 5) If you have borrowed from us and do not make payments that you owe us, we will trace your whereabouts and recover debts.
- 6) We and other organisations may access and use from other countries the information recorded by fraud prevention agencies.
- 7) Your data may also be used for other purposes for which you give your specific permission or, in very limited circumstances, when required by law or where permitted under the terms of the Data Protection Act 1998.

How to find out more

This is a condensed version and if you would like to read the full details of how your data may be used please visit our website at www.creditunion.co.uk or phone us on 020 7787 0770 (option 5) or ask one of our staff or email our loan team direct to loans@creditunion.co.uk who will be happy to email you the full details.

You can contact the CRAs currently operating in the UK; the information they hold may not be the same so it is worth contacting them all. They will charge you a small statutory fee.

CallCredit, Consumer Services Team, PO Box 491, Leeds, LS3 1WZ or call 0870 0601414

Equifax PLC, Credit File Advice Centre, PO Box 3001, Bradford, BD1 5US or call 0870 010 0583 or log on to www.myequifax.co.uk

Experian, Consumer Help Service, PO Box 8000, Nottingham NG80 7WF or call 0844 4818000 or log on to www.experian.co.uk

Terms and conditions for London Mutual Credit Union Loans

Definition

- i. Lender means the London Mutual Credit Union (also referred to as LMCU)
- ii. CUCA means the Credit Union Current Account
- iii. Borrower means the member taking the Loan
- iv. Account means the Loan account maintained by the Lender for the Borrower in connection with the Loan Agreement
- v. "Conditions" means these terms and conditions in force from time to time which may be varied

A) General

1. To qualify for a LMCU Loan, you should be a member of London Mutual Credit Union and for some loan products you should be eligible to open a Credit Union Current Account.
2. Lender will approve the **amount** and **repayment terms** of your Loan based on your ability to repay.
3. Interest will vary depending on type of loan offered, however it will never be more than 26.8% Annual Percentage Rate (APR). Interest charge for the Secured Tracker loans will be changed within 24 hours of the Bank of England's announcement of the interest rate change.
4. Once the loan has been approved you are required to sign a loan agreement, after which your loan will be released. In certain circumstances we may ask a member to deposit money into their LMCU account to cover the first loan repayment and agreed savings.
5. The Borrower may repay the outstanding balance of the Loan Agreement at any time without incurring any penalties.

B) Repayment of LMCU Loans

1. The repayment period for unsecured Credit Union loans will be between one month to thirty six months.
2. Maximum repayment period for Secured Fixed interest loans will be 24 months, after which you will be able to renew the exiting agreement or change the terms to a Secured Tracker loan.
3. The repayment period for all other loans will be the terms that are mutually agreed between the Lender and the Borrower.

C) Revolving Loans

Draw down from Revolving Loan Account

1. Once the Revolving loan has been approved by the lender and the loan agreement has been signed by the borrower, London Mutual Credit Union will transfer money into the borrowers CUCA from the Revolving Loan account as and when LMCU deem it necessary to prevent the CUCA being overdrawn. The amounts and timing of these transfers are at the discretion of LMCU.
2. If you use our Revolving Loan facility for bill payments, we do not require your further consent to activate the Revolving Loan account and to sweep money from your Revolving Loan account into the CUCA.

3. If you use our Revolving Loan facility to act as an overdraft, we will require a written request with your signature, detailing the amount and the date to sweep the money from your Revolving Loan account into the CUCA.

Renewal of Revolving Loan Account

1. The Lender will review the account for renewal from time to time either on request of the borrower or where the lender deems it is necessary to do so.
2. The Lender's decision will be final and binding on the Borrower.

D) Default

1. The Borrower agrees that if they give or receive notice of termination of their employment the Borrower shall advise the Lender immediately. The Borrower agrees that should they fail to make payment of any amount due to the Lender, or should their employment end for whatever reason, or should the Borrower set up a Individual Voluntary Arrangement or become bankrupt, the entire balance outstanding will immediately become due and payable, and the Lender shall have the right to recover any sums due to them from the Borrower's final wage or salary payment, including redundancy monies, severance payments, expenses and any other sums due to the Borrower.
2. The Borrower assigns to the Lender all paid shares and payments on account of shares held with the Lender which the Borrower has now, or which the Borrower may have in the future, as security for payment of the balance outstanding and also interest and expenses which may be due or become due, and the Borrower authorises the Lender to apply any or all such paid shares or payments on account of shares towards the satisfaction of any amount which the Borrower may owe to them.
3. The Borrower is aware that the Loan Agreement is a legally binding contract and that if the Borrower fails to comply with any of its terms; the Borrower may render them selves liable to further action, which may include Court action. The Borrower will be required to repay the Lender's legal expenses and administration charge if the Lender requires taking Court action to obtain repayment of all sums due under the Loan Agreement.

E) Termination

The Lender may terminate the Loan Agreement and demand immediate repayment of all sums due in respect of the Loan Agreement after giving any written notice required by law if:

1. The Borrower shall fail in any material respect to keep any part of the loan Agreement
2. The Borrower shall have deliberately given false information or given inaccurate information in connection with the Loan Agreement or any other Credit Agreement between the Borrower and the Lender.
3. The Borrower shall be the subject of a Court action which has the effect of taking away from the Borrower's control of the whole or a substantial part of the Borrower's assets
4. The Borrower shall become incapable in law of managing their own affairs

Should the Lender terminate the Loan Agreement or should the Borrower default, the Lender is entitled to the repayment of the whole sums due under the Loan Agreement and may retain any monies held by the Lender for the Borrower in any other type of account and apply the said monies held on or towards payment of the balance outstanding in terms of the Loan Agreement.